



Environmental Health Services

Alpha Fowler Bryan, MD District Health Director
1117 Battlecreek Road Jonesboro, GA 30236
Phone: (678) 610-7469 Fax: (770) 603-4874

April 14, 2011

2011 Swimming Pool and Spa Season

Dear Swimming Pool and Spa Operators:

The 2011 Pool Season is just around the corner and we want to assist you in having a safe pool and spa operating season. We are implementing changes this season to aid you in getting your pool ready for your customers.

A swimming pool, spa or recreational water park shall not be placed in operation for the 2011 season until appropriate inspection shows compliance with the requirements of the Clayton County Board of Health's *Rules and Regulations for Swimming Pools, Spas and Recreational Water Parks*. If you have not received a copy of the Rules and Regulations, please visit our website at www.claytoncountypublichealth.org or come by our office to obtain one.

If your facility passes its opening inspection and your permit is received, it must be posted along with the most current inspection report as close to the pool as possible (e.g. - in the complex's main office or within an unbreakable frame or other means of protection within the pool enclosure). A Clayton County Public Swimming Pool Chemical Record sheet must be completed on a daily basis and retained for future inspections.

Each pool/spa must have a Certified Operator to manage the operations of the facility. A copy of the certified pool operator's information must also be posted in the pump room or available in the main office and should include: The Certified Operator's name; certification type; and contact information (including a telephone number).

Any swimming pool/spa facility that opens without submitting the required completed paperwork and permit inspection fee to our office will be subject to closure and judicial or administrative action will be taken.

Required paperwork:

- Application for Swimming Pool, Spa, and Recreational Water Park Operation Permit (including the annual fee)
- Swimming Pool and Spa Calculations Worksheet
- Equipment Parameter Checklist
- Copy of your Certified Operator's valid certification
- If you plan to have a Lifeguard at your facility, please provide a copy of his/her valid CPR and Lifeguard certifications.

www.claytoncountypublichealth.org

P R E V E N T P R O M O T E P R O T E C T

**These documents can be downloaded from the Clayton County Board of Health website (www.claytoncountypublichealth.org) under the Environmental Health/swimming pool tab, or picked up at the Environmental Health Services Department, 1117 Battlecreek Road, Jonesboro, GA 30236 between the hours of 8:00 a.m. and 5:00 p.m.*

Once our office has received a set of the above completed forms for each facility pool or spa along with the \$ 335.00 permit inspection fee, the area inspector will notify the Certified Pool Operator listed on the forms to schedule a date and time for inspection. **Note* (To facilitate scheduling inspection in time for the opening of your pool/spa please submit completed paperwork and inspection fee at the same time.)**

In the event the Certified Pool Operator is not ready for inspection when contacted by the inspector, the Certified Pool Operator (CPO) must then contact our office when he/she is ready to set a date and time for the inspection.

If there has been any management or billing address change, please notify us as soon as possible so our office may keep our records updated with the most current facility information.

If you have any questions or concerns, please contact our office at (678) 610-7469. We appreciate your cooperation in ensuring a safe pool and spa season in Clayton County.

Sincerely,

Walter Howard
Environmental Health Services Manager

Cc: Alpha Fowler Bryan, M.D., Clayton County District Health Director