



Environmental Health Services

Alpha Fowler Bryan, MD District Health Director
1117 Battlecreek Road Jonesboro, GA 30236
Phone: (678) 610-7469 Fax: (770) 603-4874

April 4, 2011

2011 Swimming Pool and Spa Season

Dear Swimming Pool and Spa Operators:

The 2011 Pool Season is just around the corner and we want to assist you in having a safe pool and spa operating season. We are implementing changes this season to aid you in getting your pool ready for your customers.

A swimming pool, spa or recreational water park shall not be placed in operation for the 2011 season until appropriate inspection shows compliance with the requirements of the Clayton County Board of Health's *Rules and Regulations for Swimming Pools, Spas and Recreational Water Parks*. If you have not received a copy of the Rules and Regulations, please visit our website at www.claytoncountypublichealth.org or come by our office to obtain one.

If your facility passes its opening inspection and your permit is received, it must be posted along with the most current inspection report as close to the pool as possible (e.g. - in the complex's main office or within an unbreakable frame or other means of protection within the pool enclosure). A Clayton County Public Swimming Pool Chemical Record sheet must be completed on a daily basis and retained for future inspections.

Each pool/spa must have a Certified Operator to oversee the operations of the facility. A copy of the certified pool operator's information must also be posted in the pump room or available in the main office and should include: The Certified Operator's name; certification type; and contact information (including a telephone number).

If your pool/spa opens without first completing the enclosed information, and/or without paying all mandatory fees and passing the mandatory opening inspection, **your pool/spa facility will be closed** and judicial or administrative action will be taken.

The process for requesting your opening inspection(s) is as follows:

- 1. Remit payment of your annual fee.** The annual fee for each pool or spa is **\$335.00**. Our office accepts checks and money orders. Please make payable to the "Clayton County Board of Health." The initial inspection and follow-up inspection is included in this cost. Each subsequent inspection is **\$100.00**, paid in advance.

www.claytoncountypublichealth.org

P R E V E N T P R O M O T E P R O T E C T

2. **Submit completed forms* to our office**, which includes:
 - a. Application for Swimming Pool, Spa, and Recreational Water Park Operation Permit (including the annual fee)
 - b. Swimming Pool and Spa Calculations Worksheet
 - c. Equipment Parameter Checklist
 - d. Copy of your Certified Operator's valid certification
 - e. If you plan to have a Lifeguard at your facility, please provide a copy of his/her valid CPR and Lifeguard certifications.

**The forms can be downloaded from the Clayton County Board of Health website (www.claytoncountypublichealth.org) or picked up at the Environmental Health Services Department, 1117 Battlecreek Road, Jonesboro, GA 30236 between the hours of 8:00 a.m. and 5:00 p.m. Please contact us at (678) 610-7469 if you need the forms mailed to you.*

3. **The Certified Operator should call our office at (678) 610-7469 to schedule an opening inspection once the minimum requirements are completed.** Note that given the demand for opening inspections, it can take up to five (5) business days for the inspector to schedule your pool inspection. Once you notify us that you are ready to open, **please submit your forms as soon as possible** to expedite the inspection process.
4. An inspector will return your Certified Operator's call and set-up a specific date and time to meet on-site to perform the inspection. **It is mandatory that the Certified Operator be present at the time of this inspection.**

If your company is no longer responsible for the facility, please inform us so that we can correct our records.

We appreciate your cooperation in ensuring a safe pool and spa season in Clayton County. If you have any further questions or concerns, please contact myself or my assistant Jasmine Hood at **(678) 610-7469**.

Sincerely,

Walter Howard
Environmental Health Services Manager

Alpha Fowler Bryan, M.D., Clayton County District Health Director
Rosalynd K. Bacon, MPH, Program Director, Clayton County Board of Health