



**Clayton County Board of Health**  
**Minutes of Board Meeting**  
**June 20, 2019**  
**10:00 AM**

**Board Members Present:**

Chairman Jeffrey E. Turner  
Ms. Luvenia Jackson  
Mr. Robert Dolphin  
Dr. Lee Adams  
Dr. Sandra Nunez (representative for Dr. Morcease Beasley)

**Board Members Absent:**

Dr. Timothy Brown  
Dr. Morcease Beasley  
Mayor Angelyne Butler

**Board of Health Staff:**

Dr. Olugbenga Obasanjo, Interim DHD  
Keisha Dixon, District Operations Director  
Brigilda Rea, Financial Services Manager  
Samuel McCullough, Environmental Health Director  
Debbi Heard, Executive Assistant (LaGrange)  
Rodi Evans, Administrative Assistant

**Board Meeting Called to Order**

The Board meeting was called to order by Chairman Turner at 10:04 a.m.

**Approval of the Minutes**

Chairman Turner requested approval of the February 21, 2019 Board Meeting minutes. Motion Was made by Ms. Jackson and seconded by Mr. Dolphin. Motion passed unanimously.

**Clinical Update**

Keisha Dixon

Ms. Janna McWilson could not make it to the meeting, Ms. Keisha Dixon gave the report. A graph was shown to show total number of clinical visits from October 2018 to May 2019, and there is an expectation that the child health numbers will increase over the next few months because of back to school screenings, and they plan to focus more on community outreach for Breast and Cervical Cancer. As of May 7<sup>th</sup>, the WIC clinic opened at the Phoenix Blvd. location. Number have increased since moving to the new location.

**Environmental Health Update**

Samuel McCullough

There were 222 food service inspections, 30 routine inspections for the tourist accommodations, with the swimming pool program there were 112 inspections, 2 of the body art facilities received routine inspections, and across the septic program there were 91 inspections. Environmental health will be assuming responsibilities for the rabies program as of October 1<sup>st</sup>. Mr. McCullough provided an update regarding the Food Service Rules and Regulations 511-6-1, which included the pop-up restaurant as well as the movie catering operations.

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P R E V E N T   P R O M O T E   P R O T E C T

The hearing was held on January 31<sup>st</sup>, 2019. No representatives from either group (local businesses or the general public) attended the meeting. Based upon the hearing attorney's recommendation to move forward with the approval, Mr. McCullough requested that the Board vote to adopt the October 21, 2018 revision of Chapter 511-6-1 state food rule. Chairman Turner requested a motion to accept the changes to the food rule. Ms. Jackson made a motion and Mr. Dolphin seconded. Motion passed unanimously.

**Financial Report**

Brigilda Rea

The budget expenditures are at 70%. And the revenue compared to last year, is down and grant and aid is up. The proposed budget for the fiscal year 2019-2020, is 4% more compared to fiscal year 2018-2019. The increase in expenditures is mainly for the office rent in College Park that was not included in the budget last year the additional moving expenses. Chairman Turner made a motion to approve the fiscal year 2020 budget. Ms. Jackson made the motion Chairman Turner seconded. Motion passed unanimously.

**Clayton County Public Health Report Updates**

Dr. Obasanjo

Dr. Obasanjo is the Health Director for District 4 and was asked to serve as Interim here at the Clayton County Board of Health. District 4 is working on closing the accreditation process, which is the end of a 5-year process. District 4 will be the 5<sup>th</sup> district in Georgia to be accredited, spoke with Ms. Keisha Dixon on starting the process here at Clayton. Dr. Obasanjo would like to complete the process within 2 years. Will include rebranding and most counties are going with the DPH logo. The vehicles that were acquired were not obtained the proper way, will have to write justification for vehicles. Will work on obtaining more vehicles through the proper process. Battlecreek is 100,000 and the current layout does not work for the clients. Would like to move back to Battlecreek in an efficient way, by redesigning the space we have. Moving walls and space to increase efficiency. We can reduce our footprint to include more things such as a farmer's market where WIC clients can directly go and use their vouchers and a pharmacy. Proposed that he would be able to get the renderings in the next week or two which would include cost and a timeline, would like to have an extraordinary meeting in July to go over this information. Would like to go into ESM which would combine all of the systems into one.

**Board Member Updates/ Comments**

Chairman Turner proposed moving the date for the next Board of Health Meeting from August the 15<sup>th</sup> to August the 8<sup>th</sup>. Additionally, there will be a Special Called Meeting on July 22<sup>nd</sup> at 12:00 pm.

**Adjournment**

There being no further business the meeting was adjourned. Chairman Turner requested a motion for adjournment. Dr. Lee Adams made a motion to approve and the motion was seconded by Ms. Jackson. Motion passed unanimously.

  
Chairman Jeffrey E. Turner

8/8/19  
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Date