



Clayton County Board of Health

www.claytoncountypublichealth.gov

JOB ANNOUNCEMENT

An Equal Opportunity Employer

Environmental Health Specialist I

Pay Grade: H (RCP120)

Salary Range: \$32,220.00 – \$33,831.00

Job Summary:

The Clayton County Board of Health seeks to hire a qualified candidate for the position of Environmental Health Specialist I. Under direct supervision and in a training status, performs duties in all aspects of the program to include providing inspections, interviews, and technical reviews for an environmental health program in a public health department. Assists in investigating complaints and recommending enforcement action as necessary for the following facilities: food service, public swimming pools, and tourist accommodations. In addition, the person hired for this position will provide services within the tattoo studios/body art, wastewater management, well water, emergency preparedness, and other environmental health programs as well as investigate all assigned health-related complaints received. This is the entry level position for the Environmental Health Specialist job series. Salary may be adjusted based on prior environmental health experience and degree of education. Must have own vehicle.

Job Duties and Responsibilities:

Ensures compliance with state and federal rules and regulations. Inspects and investigates for compliance with applicable health and sanitation laws and regulations. Monitors, tracks, and maintain records on compliance. Performs site inspections of properties to identify compliance/non-compliance with regulations and requirements. Performs administrative duties to include data management, general correspondence, and equipment maintenance. Provides Public Health technical assistance and regulatory interpretation of environmental health codes. Receives additional training, as required, to gain full proficiency and experience in all areas. Initiates, negotiates and implements enforcement and other actions as appropriate. Investigates and responds to complaints of potential health hazards and requests for service. May assist with response to environmental health emergencies and episodes and/or conducts health and safety evaluations.

Minimum Qualifications:

Bachelor's degree from an accredited college or university which included the completion of 27 semester hours (or 40 quarter hours) in laboratory sciences (e.g., chemistry, biology, geology, physics, etc.).

Preferred Qualifications:

In addition to meeting the minimum qualifications, preference will be given to applicants who also possess experience in Microsoft Office along with oral and written language proficiency.

Deadline for Applications: UNTIL FILLED

SEND COMPLETED STATE OF GEORGIA APPLICATIONS AND RESUMES TO:

ATTN: HUMAN RESOURCES
CLAYTON COUNTY BOARD OF HEALTH
1117 BATTLECREEK ROAD
JONESBORO, GA 30236

Benefits for Full Time Eligible Employees

- 12 Paid Holidays
- Generous Leave Package
- Employees Retirement System
- Health Insurance
- Dental Insurance
- Vision Insurance
- Health Care Spending Account
- Dependent Care Spending Account
- Life Insurance
- AD&D Insurance
- Disability Insurance
- Legal Insurance
- Long-Term Care Insurance
- Specified Illness
- Deferred Compensation (401K & 457 Plans)

For more information on the State of Georgia Benefits visit -<http://team.georgia.gov/>

Additional Perks

- A supportive and rewarding work environment
- Physical Activity Breaks
- Worksite Wellness Program
- Employee Assistance Program

To learn more about Clayton County Health District visit - <https://www.claytoncountypublichealth.org/>

Due to the volume of applications received, we are unable to provide information on application status by phone or email. All qualified applicants will be considered but may not necessarily receive an interview. Selected applicants will be contacted by the hiring agency for next steps in the selection process. Applicants who are not selected will not receive notification. This position is subject to close at any time once a satisfactory applicant pool has been identified.

CCHD is an Equal Opportunity Employer

The State will not unlawfully consider an applicant's race, color, national origin, religion, age, disability, sex, genetic information, political affiliation, protected uniformed service, or other legally protected category when making selections.

Applicants chosen for employment will be subject to the following

Criminal Background Check/Fingerprinting

Pre-employment Drug Screening

Reference Checks & Immunizations Required