



Kathleen Toomey MD, MPH, Commissioner | Brian Kemp, Governor  
Beverley Townsend, M.D., M.B.A., F.A.A.F.P Interim District Health Director  
Clayton County Health District  
1117 Battlecreek Road Jonesboro, GA 30236  
Phone: (678) 610-7199 Fax: (770) 603-4872  
www.claytoncountypublichealth.org

**Clayton County  
Board of Health Meeting  
June 17, 2021 @ 10:00 am  
(Zoom Call)**

**Agenda**

<b>Call to Order</b>	Chairman Jeffrey Turner
<b>Agenda Approval</b> (Page 1)	Chairman Jeffrey Turner
<b>Approval of Minutes</b> (Pages 2-9) <i>April 15, 2021 Meeting</i>	Chairman Jeffrey Turner
<b>Old Business</b> <i>Building Updates</i>	Carla Heath Director of Business Operations
<b>Reports</b> <i>Clinical Report</i> (Page 11-12)	Janna McWilson, RN District Nursing and Clinical Director
<i>Environmental Health Report</i> (Page 13)	Eugene Polk E.H. County Manager
<i>Financial Report</i> (Page 14-16)	Brigilda Rea Financial Services Manager
<i>Updates</i>	Dr. Beverley Townsend Interim Health Director

**Board Member Updates/Comments**

**Adjournment** Chairman Jeffrey Turner

***Upcoming Scheduled Board Meetings:***

2021 Board of Health Meeting Dates

August 19, 2021

October 21, 2021

December 16, 2021

- All meetings are scheduled for 10:00 a.m.



Clayton County Board of Health  
Minutes of Board Meeting  
April 15, 2021  
10:00 am  
(Zoom Call)

**Board Members Present:**

Chairman Jeffrey Turner  
Mayor Angelyne Butler  
Dr. Lee Adams  
Ms. Luvenia Jackson  
Mr. Robert Dolphin  
Dr. Morcease Beasley  
Dr. Richard Wright

**Board of Health Staff:**

Dr. Beverley Townsend, Interim DHD  
Eugene Polk, Environmental Health Director  
Carla Heath, Director of Business Operations  
Brigilda Rea, Financial Services Director  
Rodi Evans, Administrative Assistant

**Approval of the Agenda**

Chairman Turner

Chairman Turner requested the approval of the April 15, 2021 agenda. Motion was made by Dr. Morcease Beasley and seconded by Dr. Lee Adams. Motion passed unanimously.

**Approval of the Minutes**

Chairman Turner

Chairman Turner requested an approval of the February 18, 2021 Board of Health Meeting Minutes. Motion was made by Chairman Turner and seconded by Dr. Lee Adams. Motion passed unanimously.

**Invocation**

The invocation of Dr. Richard Wright was provided by Chairman Turner.

**Building Updates**

Carla Heath

Carla Heath has been diligently working with all necessary contractors to ensure that progress on the building is being made effectively. Carla Heath also has been working on ensuring that the layout of the building will give the Health department the ability to provide services efficiently. The update also notified the Board that the building should be reopening this year.

**Clinical Report**

Carla Heath

Carla Heath presented Nursing report on behalf of Janna McWilson. The Nursing report is attached as part of these minutes.

**Environmental Health Report**

Eugene Polk

Eugene Polk presented Environmental Health report. The Environmental Health report is attached as part of these minutes.

**Financial Report**

Brigilda Rea

Brigilda Rea presented the Financial report. The Financial report is attached as part of these minutes.

**Updates**

Dr. Beverley Townsend

Dr. Townsend reported the following:

The government did provide \$1000 for all the DPH employees who make less than \$80,000 a year. The J&J is on pause for all 50 states. It is a loss for providing the vaccine to our most vulnerable population. We do have Pfizer and Moderna to accommodate these loss of J&J. We are having C.O.R.E to come in and help provide vaccinations. The governor has lifted the COVID restrictions for everything. For those who are not fully vaccinated we encourage them to get the vaccine. We must get back to providing services to the population, using C.O.R.E will help with vaccinations so that CCHD staff can return to clinic and administrative functions. We also need staffing for the Health Department. A lot of staff has been lost due to the job market offering more money during COVID.

**Adjournment**

Chairman Turner made a motion to Adjourn. Ms. Luvenia Jackson made a motion to approve, and it was seconded by Dr. Beasley. Motion passed unanimously.

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Chairman Jeffrey E. Turner

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Date

Clayton County Health District Nursing Summary Report

Janna McWilson

April 15, 2021

Topic:	Comments:
Forest Park Clinic Services	<p>All clinic services offered by appointment to help with social distancing.</p> <p>STI Nurse on FMLA; RN started on March</p>
WIC Clinic	<p>January Caseload: 3494 February Caseload: 3556 March Caseload: 3774</p> <p>WIC is recruiting for 4 positions: FT Temp Administrative Assistant, PT Nutritionist, FT Nutritionist, and a FT Dietitian.</p> <p>USDA waiver extended until May 21, 2021; Clinic will continue to provide remote services only.</p>
Maternal Child Health Program	<p>Children’s 1<sup>st</sup> (Birth -5) – 118 actively enrolled clients BCW (Birth – 3) – 333 enrolled children CMS – 91 children and youth enrolled; Total of 227 referrals received from Jan 2021 through March 2021. EHDI-Collaborating with Fulton County to perform testing</p> <p>CMS and BCW currently recruiting for vacant positions.</p>
COVID-19 Specimen Collection Site for Testing	<p>MAKO performing COVID testing through DPH. Site located at 5900 Reynolds Road, Morrow, GA 30260.</p> <p>To register, go online to: <a href="https://mako.exchange/scheduler/select-state/">https://mako.exchange/scheduler/select-state/</a> or call 1-844-625-6522.</p> <p>Test Site hours of operation: Monday- Friday 8:00am – 4:00pm.</p>
COVID-19 Vaccinations	<p>Current Vaccination Site: Mundy’s Mill High School Tuesday – Thursday; 9:00am – 4:00pm</p> <ul style="list-style-type: none"> <li>• Pfizer/Moderna</li> </ul> <p>Strike Team providing vaccinations to Homebound populations and personal care homes in Clayton County. Names received through the AAA.</p> <p>Charter schools/Daycares and local companies with vaccine requests contacted to get staff vaccinated on Mondays and Fridays.</p> <p>Approx. # of vaccine doses given (1<sup>st</sup> and 2<sup>nd</sup> doses): 15,297</p>

- Inform.
- Prevent.
- Protect.

Clayton County Health District  
April 15, 2021

Reporting Period  
Prior Jan.- Dec. 2020  
Current Jan.- Mar. 2021



Clayton County Health District  
**Beverley A. Townsend, M.D., MBA, FAAFP**  
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**STAFFING**

**Total Employees**

**WIC PARTICIPATION TOTALS for 2020 Jan.- Dec.), 2021 (Jan.-Mar.)**



**CUSTOMER SERVICE REPS (CSR)** 7  
(6 CSR's and 1 Adm. Operations Coordinator)



**NURSES** 7  
(3 RNs and 4 LPN's)  
(1 Part-time Women's Health Physician & 1 Dentist)

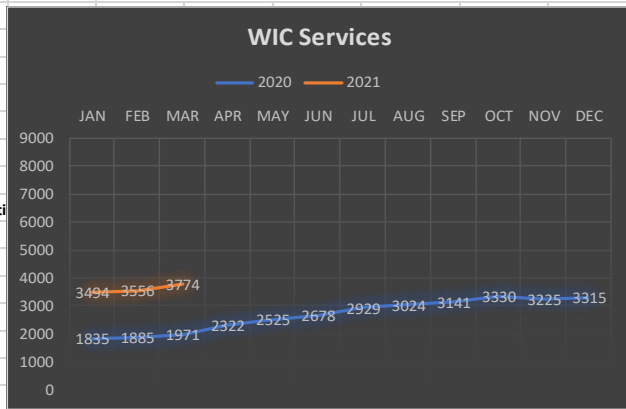


**Administrative Support** 1



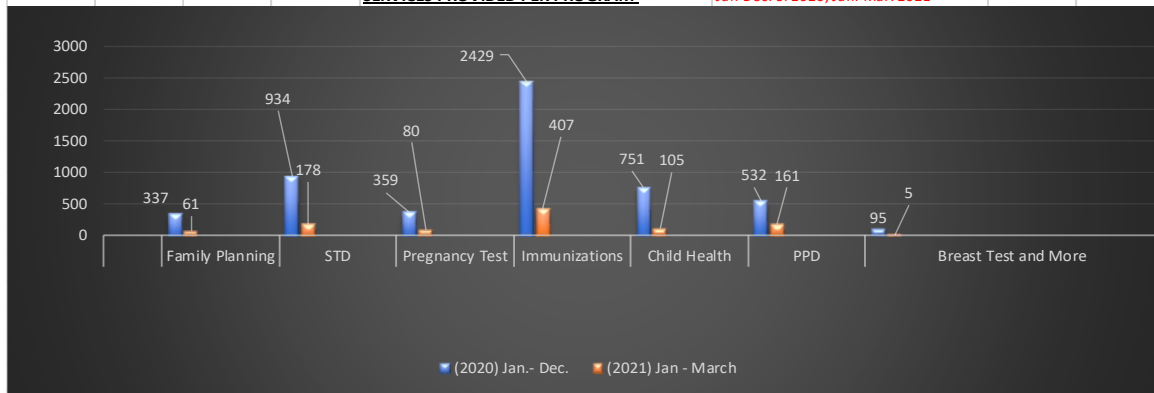
**Communicable Disease Staff** 4

**Medical Assistants** 1



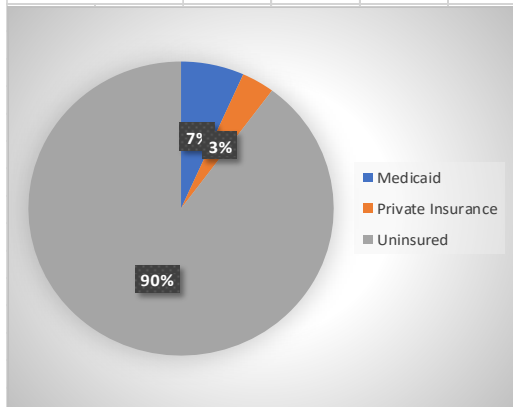
**SERVICES PROVIDED PER PROGRAM**

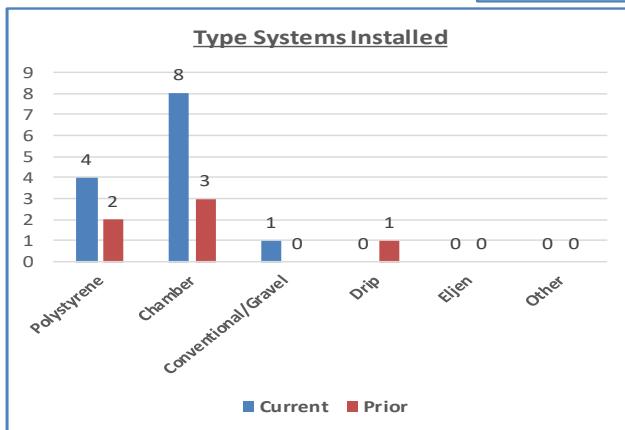
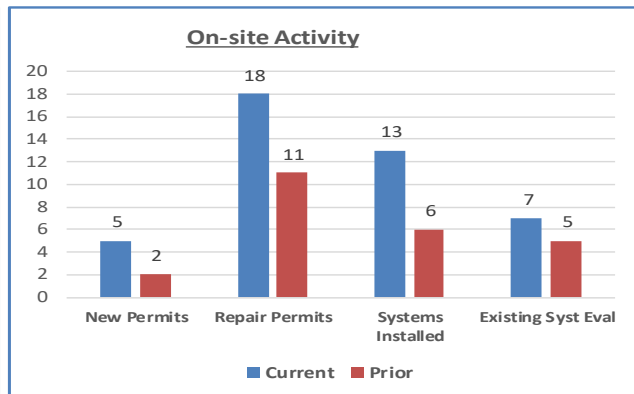
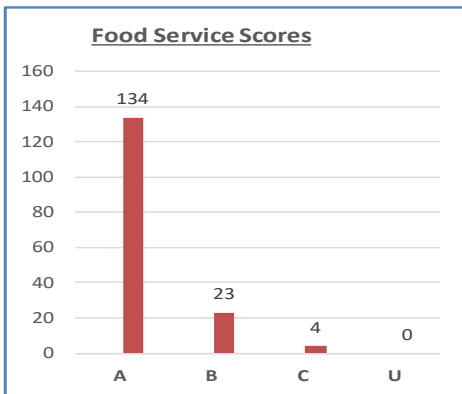
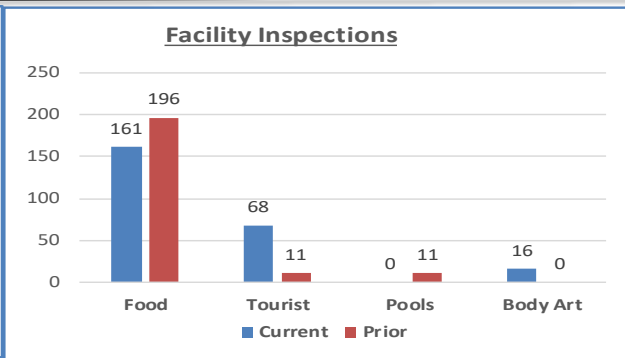
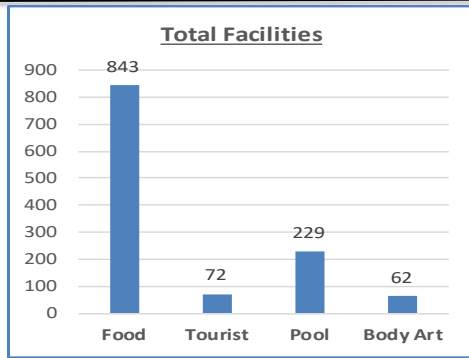
Jan-Dec. of 2020, Jan.-Mar. 2021



**INSURANCE STATUS**

Jan. - Mar. 2021





### OSSMS Program Activities

<b>Plan Reviews:</b>	<b>5</b>
<b>Site Evaluated:</b>	<b>24</b>
<b>Follow-Up Inspections:</b>	<b>3</b>
<b>Pump Truck Inspections:</b>	<b>1</b>

### EH Activities

<b>FS Plan Reviews:</b>	<b>26</b>
<b>SP, TA, &amp; BA Plan Reviews</b>	<b>3</b>
<b>Zoning Plan Reviews:</b>	<b>13</b>
<b>EH Complaints:</b>	<b>7</b>
<b>COVID-19 Duty/Other Duty Hours:</b>	<b>40</b>
<b>State Mandated Training:</b>	<b>10</b>
<b>State Mandated Training Hours:</b>	<b>80</b>

### Rabies Program

<b>No. Tests:</b>	<b>3</b>
<b>Positive:</b>	<b>0</b>
<b>Negative:</b>	<b>3</b>

CLAYTON COUNTY HEALTH DISTRICT  
FINANCIAL OVERVIEW - FY 2021

1	Original Budget:		5,172,752.20	07/01/20
2	Budget Revision:	GIA/State EE Bonuses	97,962.00	03/16/21
3	Current Budget for FY2021	Refer to Spreadsheet (P.2)	5,270,714.20	03/31/21
	Percent of Budget Spent	Total Current Expenses	Target Total Percentage/Expenses	Months of Operation
4	<b>63%</b>	<b>3,321,126.62</b>	<b>75% \$3,953,035.65</b>	<b>9</b>
	Revenue & Expenses Comparison			
		Current Year to Date	Previous Year	Variance
	Revenue/Funds Sources	3/31/2021	3/31/2020	(Decrease)
5	County Participating	66,221.13	238,072.50	(171,851.37)
6	Outpatient Client Fees	139,309.67	237,380.78	(98,071.11)
8	Vital Record Fees	147,490.00	53,863.00	93,627.00
9	Environmental Health Fees	356,773.01	471,729.65	(114,956.64)
10	Administrative Claiming	308,023.67	-	308,023.67
11	Intra/InterAgency	98,051.01		98,051.01
12	Grant-In-Aid	2,321,080.25	2,687,325.50	(366,245.25)
13	Other Income	34,703.34	590.00	34,113.34
14	Other-Fund Balance		4,700,000.00	(4,700,000.00)
15	Prior Period Income		99,453.95	(99,453.95)
16	<b>TOTAL REVENUE</b>	<b>3,471,652.08</b>	<b>8,488,415.38</b>	<b>(5,016,763.30)</b>
	Expenditures			
17	Salaries & Fringes	1,425,195.87	1,631,225.09	(206,029.22)
18	Hourly Labor	56,555.00	32,043.57	24,511.43
19	Travel	6,639.66	23,497.33	(16,857.67)
20	Equipment	2,990.18	196,837.15	(193,846.97)
21	Building Rent	110,008.35	238,072.50	(128,064.15)
22	Contracted Services	265,238.88	980,818.17	(715,579.29)
23	Other Operating	7,815.80	2,973.20	4,842.60
24	Supplies & Materials	57,376.16	35,679.11	21,697.05
25	Communications	26,131.93	36,333.08	(10,201.15)
26	Utilities	38,184.12	52,437.75	(14,253.63)
27	Printing	1,434.00	1,043.00	391.00
28	Repairs & Maintenance		174,500.00	(174,500.00)
29	Leased Equipment	21,072.77	25,882.33	(4,809.56)
30	Pharmaceuticals	35,229.85	40,901.26	(5,671.41)
31	Intra/InterAgency transfers	438,130.87	54,460.98	383,669.89
32	Software	959.88		959.88
33	Laboratory Services	450.00	2,105.30	(1,655.30)
34	Direct Benefits to Clients		240.00	(240.00)
35	Capitol Improvements	433,420.08	2,548,320.37	(2,114,900.29)
36	Bankard/Telecheck Fees	1,969.55	3,186.75	(1,217.20)
37	Postage	3,052.30	6,651.21	(3,598.91)
38	Moving Expenses	34,592.04	395,250.42	(360,658.38)
39	Indirect Fees	354,679.33	328,100.75	26,578.58
40	<b>TOTAL EXPENSES</b>	<b>3,321,126.62</b>	<b>6,810,559.32</b>	<b>(3,489,432.70)</b>

CLAYTON COUNTY HEALTH DISTRICT						
Budget Status as of 3/31/21						
	A	B	C	D	E	F
1	Description	% of Total Budget	Budget Amount	YTD Actual Received/Spent	Budget Remaining	% of Budget Received/Spent
2	<i>Revenue/Funds Sources</i>					
3	County Participating	13.2%	698,000.00	66,221.13	631,778.87	9%
4	Outpatient Client Fees	8.4%	443,858.20	139,309.67	304,548.53	31%
5	Vital Record Fees	2.9%	154,000.00	147,490.00	6,510.00	96%
6	Environmental Health Fees	8.0%	420,000.00	356,773.01	63,226.99	85%
7	Administrative Claiming	2.1%	110,800.00	308,023.67	(197,223.67)	278%
8	Intra/InterAgency	3.8%	198,000.00	98,051.01	99,948.99	50%
9	Grant-In-Aid	61.6%	3,245,956.00	2,321,080.25	924,875.75	72%
10	Other Income	0.0%	100.00	34,703.34	(34,603.34)	34703%
11	<b>TOTAL REVENUE</b>	<b>100%</b>	<b>5,270,714.20</b>	<b>3,471,652.08</b>	<b>1,799,062.12</b>	<b>66%</b>
12	<i>Expenditures</i>					
13	Salaries & Fringes	52.3%	2,757,236.81	1,425,195.87	1,332,040.94	52%
14	Hourly Labor	1.6%	86,400.00	56,555.00	29,845.00	65%
15	Travel	0.9%	46,800.00	6,639.66	40,160.34	14%
16	Equipment	0.6%	32,831.00	2,990.18	29,840.82	9%
17	Building Rent	1.3%	66,221.13	110,008.35	(43,787.22)	166%
18	Contracted Services	6.9%	362,742.42	265,238.88	97,503.54	73%
19	Other Operating	0.8%	42,500.00	7,815.80	34,684.20	18%
20	Supplies & Materials	1.9%	97,563.91	57,376.16	40,187.75	59%
21	Communications	1.0%	53,000.00	26,131.93	26,868.07	49%
22	Utilities	0.9%	46,068.00	38,184.12	7,883.88	83%
23	Printing	0.1%	5,000.00	1,434.00	3,566.00	29%
24	Repairs & Maintenance	0.1%	7,150.00		7,150.00	0%
25	Leased Equipment	0.6%	30,218.00	21,072.77	9,145.23	70%
26	Pharmaceuticals	1.1%	56,000.00	35,229.85	20,770.15	63%
27	Intra/InterAgency transfers	8.8%	464,782.12	438,130.87	26,651.25	94%
28	Software	0.1%	6,500.00	959.88	5,540.12	15%
29	Laboratory Services	0.1%	5,000.00	450.00	4,550.00	9%
30	Direct Benefits to Clients	0.7%	38,365.00		38,365.00	0%
31	Capitol Improvements	9.1%	479,340.00	433,420.08	45,919.92	90%
32	Bankard/Telecheck Fees	0.1%	4,120.00	1,969.55	2,150.45	48%
33	Postage	0.2%	7,917.10	3,052.30	4,864.80	39%
34	Moving Expenses	2.1%	110,000.00	34,592.04	75,407.96	31%
35	Indirect Fees	8.8%	464,958.71	354,679.33	110,279.38	76%
36	<b>TOTAL EXPENSES</b>	<b>100%</b>	<b>5,270,714.20</b>	<b>3,321,126.62</b>	<b>1,949,587.58</b>	<b>63%</b>
37						
38	<b>EXCESS OF REVENUE OVER EXPENSES</b>			<b>150,525.46</b>		<b>3%</b>



CLAYTON COUNTY HEALTH DISTRICT

MONTHLY BREAKDOWN OF ACTUAL FUNDS RECEIVED/SPENT

	A	B	C	D	E	F	G	H	I	J	K
	Revenue	July	August	September	October	November	December	January	February	March	YTD TOTAL
2	County Participating				66,221.13						66,221.13
3	Outpatient Client Fees	14,205.21	20,879.09	15,798.06	20,432.36	17,613.94	10,466.28	12,271.61	8,989.73	18,653.39	139,309.67
4	Vital Record Fees	16,220.00	22,535.00	14,790.00	8,740.00	8,185.00	13,510.00	18,685.00	19,630.00	25,195.00	147,490.00
5	Environmental Health Fees	15,675.01	9,653.00	9,615.00	8,558.00	7,247.00	123,115.00	72,625.00	31,160.00	79,125.00	356,773.01
6	Administrative Claiming										-
7	Administrative Claiming-Prior Yr.			266,878.21					41,145.46		308,023.67
8	Intra/InterAgency	16,429.41	16,118.55	12,253.03	5,826.83	5,933.43	7,911.66	7,862.44	17,428.65	8,287.01	98,051.01
9	Grant-In-Aid			639,998.73	266,039.68	285,439.51	407,962.35	194,483.95	301,469.24	225,686.79	2,321,080.25
10	Other Income-Medical Record Fees		62.00	62.00						62.00	186.00
11	Other Income - Miscellaneous							40.00		34,477.34	34,517.34
12	<b>TOTAL REVENUE RECEIVED</b>	<b>62,529.63</b>	<b>69,247.64</b>	<b>959,395.03</b>	<b>375,818.00</b>	<b>324,418.88</b>	<b>562,965.29</b>	<b>305,968.00</b>	<b>419,823.08</b>	<b>391,486.53</b>	<b>3,471,652.08</b>
13	<i>Expenditures</i>										
14	Salaries & Fringes	171,169.59	161,842.14	170,745.51	166,654.18	159,682.11	149,611.85	143,932.87	125,552.58	176,005.04	1,425,195.87
15	Hourly Labor	7,640.00	6,560.00	6,247.50	7,667.50	5,160.00	5,772.50	5,477.50	5,867.50	6,162.50	56,555.00
16	Travel	(25.00)	1,241.32	737.16	1,511.84	1,667.60	370.30	211.88	448.56	476.00	6,639.66
17	Equipment			(3,487.84)	6,179.02	299.00					2,990.18
18	Building Rent				87,934.64	22,073.71	22,073.71			(22,073.71)	110,008.35
19	Contracted Services	21,040.56	20,730.57	11,080.94	64,103.34	17,593.02	20,304.69	31,096.48	21,070.13	58,219.15	265,238.88
20	Other Operating	10.00			315.00	529.40	6,961.40				7,815.80
21	Supplies & Materials	489.18	10,245.25	7,526.50	15,346.00	2,998.71	11,843.86	914.04	7,251.76	760.86	57,376.16
22	Communications	3,669.21	2,058.73	3,442.31	3,092.25	3,469.45	5,641.08	1,370.03	1,276.46	2,112.41	26,131.93
23	Utilities	1,645.70	4,167.61	6,503.00	6,125.70	2,413.61	8,248.87	540.27	4,165.96	4,373.40	38,184.12
24	Printing				989.00	445.00					1,434.00
25	Leased Equipment	1,860.38	2,040.29	3,834.54	1,861.58	1,863.46	2,053.22	1,780.68	3,904.99	1,873.63	21,072.77
26	Pharmaceuticals	1,343.90	11,301.71	10,611.23		1,189.02	6,574.02	2,348.55	264.66	1,596.76	35,229.85
27	Intra/InterAgency transfers							35,226.95	12,788.79	390,115.13	438,130.87
28	Software		959.88								959.88
29	Laboratory Services	2.00	6.00	60.00	93.00	116.00	173.00				450.00
30	Capitol Improvements	388,617.59		18,963.13	1,960.78			23,878.58			433,420.08
31	Bankard/Telecheck Fees	458.43	317.63	244.13	162.53	170.50	108.37	187.88	213.66	106.42	1,969.55
32	Postage	(197.16)	(32.43)	1,357.57	484.21	(387.86)	659.01	(229.37)	1,682.99	(284.66)	3,052.30
33	Moving Expenses	852.00	3,178.63	6,151.48	2,059.43			10,682.00	11,668.50		34,592.04
34	Indirect Fees	41,422.35	41,422.35	41,422.35	41,422.35	41,422.35	41,422.35	21,126.20	29,530.25	55,488.78	354,679.33
35	<b>TOTAL EXPENSES</b>	<b>639,998.73</b>	<b>266,039.68</b>	<b>285,439.51</b>	<b>407,962.35</b>	<b>260,705.08</b>	<b>281,818.23</b>	<b>278,544.54</b>	<b>225,686.79</b>	<b>674,931.71</b>	<b>3,321,126.62</b>

This concludes the minutes for April 15, 2021. The Following pages are the Board of Health reports for today's meeting.



## Clayton County Health District Nursing Summary Report

June 17, 2021

Janna McWilson

### **Community Awareness Activities:**

- Clayton County Health District Judicial Circuit COVID-19 Presentation
- Canvassing local neighborhoods, shopping plazas to promote late COVID vaccine clinic on May 24<sup>th</sup>.
- Social Media/Website postings of health awareness promotion
- Zoom presentation with Clayton County Public Library – Women’s Health Week

### **Community Collaborations:**

- Clayton County Public Schools – vaccine clinic sites
- Clayton County Library System – Possible vaccination location
- Clayton State University – Grant opportunity collaboration to reach the underserved communities and find ways to increase COVID vaccinations through outreach and education.

### **Activities:**

- COVID-19 testing through Mako at 5900 Reynolds Road, Morrow, GA 30260 – Monday – Friday 8:00 am -4:00 pm
- COVID vaccine clinics at MMHS and Forest Park Annex
- CORE-Community Vaccination Events
- Movie Under the Stars, Pop-up Clinic, Riverdale, GA
- Strike Team – Vaccinating homebound clients in the community.

### **Upcoming Activities:**

- Back to School Vaccination events to promote COVID vaccine, 7<sup>th</sup> grade MCV4/Tdap and the New 11<sup>th</sup> grade MCV4 booster requirement.
- “Take it to the People” Vaccination Campaign – Target Communities to provide education and vaccinations.
- Still waiting on guidance on how scoliosis screenings will be conducted (Mass screenings not ideal).

- Inform.
- Prevent.
- Protect.

CLAYTON COUNTY HEALTH District  
 CLINICAL REPORT  
 June 17, 2021

Reporting Period  
 Prior Jan.- Dec. 2020  
 Current Jan.- May. 2021



Clayton County Health District

**Beverley A. Townsend, M.D., MBA, FAAFP**  
 Interim District Health Director

1117 Battlecreek Road, Jonesboro, GA 30236  
 Phone: (678) 610-7199  
 www.claytoncountypublichealth.org

**STAFFING**

**Total Employees**

**WIC PARTICIPATION TOTALS for 2020, 2021 (Jan- May.)**



**CUSTOMER SERVICE REPS (CSR)** 7  
 (6 CSR's and 1 Adm. Operations Coordinator)



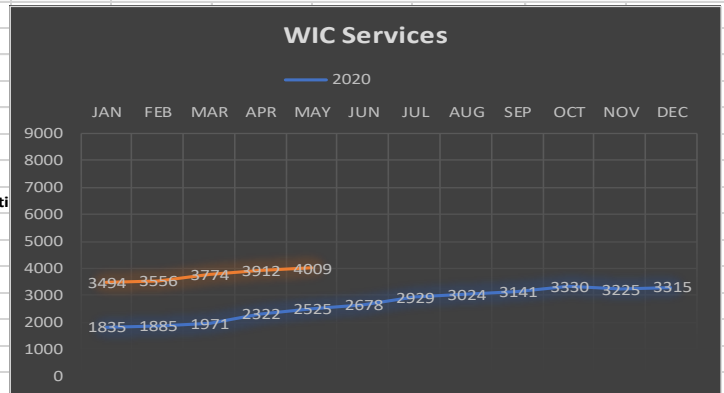
**NURSES** 7  
 (3 RNs and 4 LPN's)  
 (1 Part-time Women's Health Physician & 1 Dentist)



**Administrative Support** 1

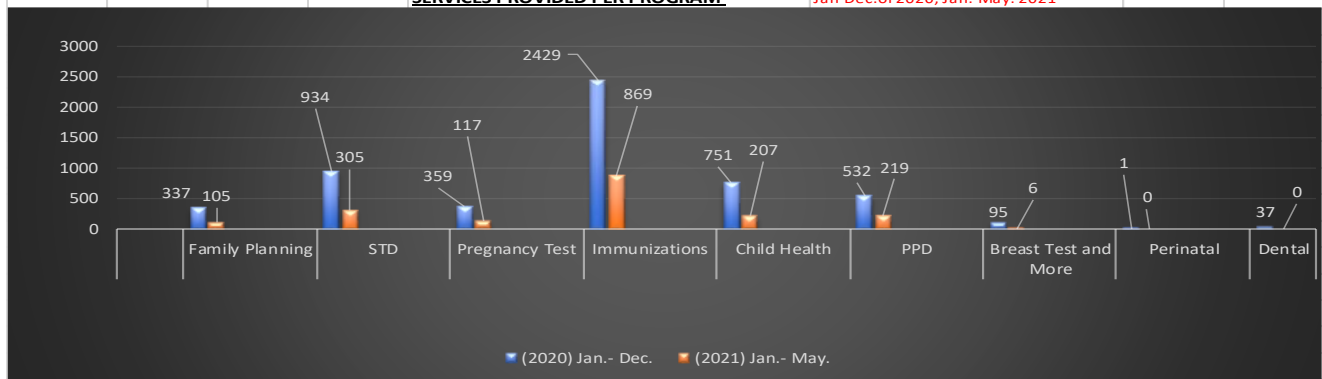
**Communicable Disease Staff** 4

**Medical Assistants** 1



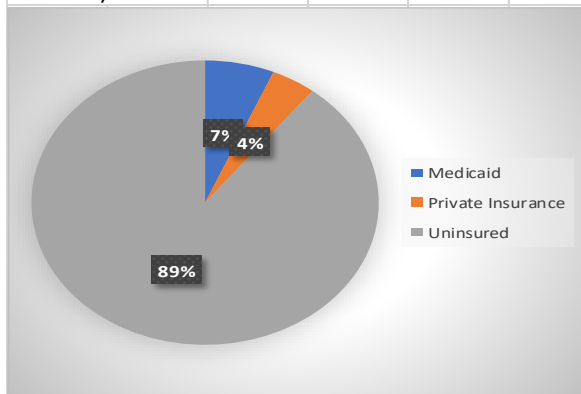
**SERVICES PROVIDED PER PROGRAM**

Jan-Dec. of 2020, Jan.-May. 2021



**INSURANCE STATUS**

Jan. - May. 2021



**WIC**

WIC is recruiting for 3 positions: FT Temp Administrative Assistant, FT Temp Admin Asst Bilingual, FT Dietitian  
 We have hired for the PT and FT Nutritionist:  
 \*Autumn Martin- PT Nutritionist  
 \*Shawna Reese- FT Nutritionist

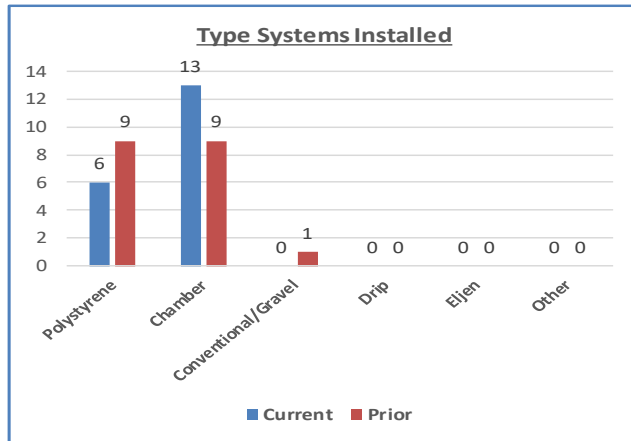
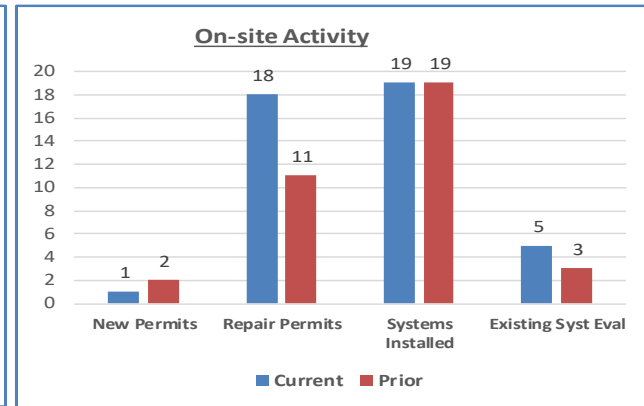
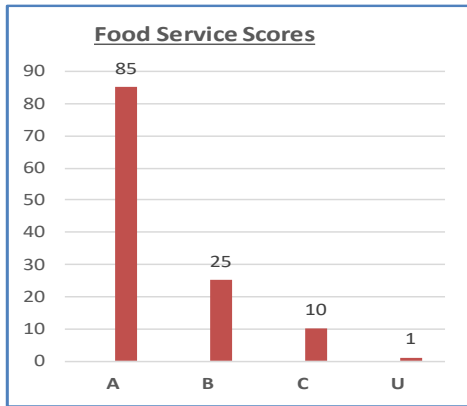
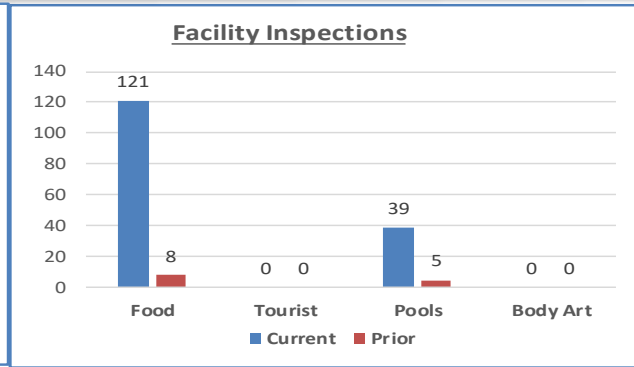
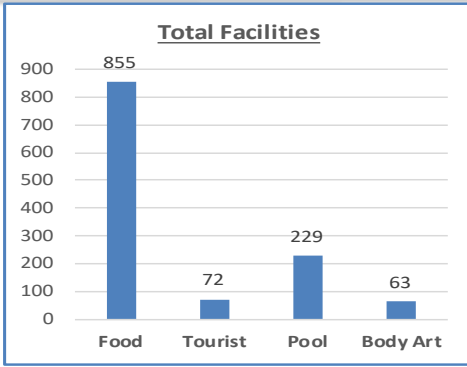
The state has extended the waiver until August 19, 2021.

**MCH Programs**

Children's 1<sup>st</sup> (Birth -5) – 104 actively enrolled clients  
 BCW (Birth – 3) – 360 enrolled children  
 CMS – 79 children and youth enrolled  
 EHD- Collaborating with Fulton County to perform testing.

**Community Outreach**

Community Action Network (CAN Meeting) - 3/2/2021  
 MCH Programs participated in the Safety Fair (sponsored by Amerigroup) 6/4/2021



### OSSMS Program Activities

<b>Plan Reviews:</b>	<b>3</b>
<b>Site Evaluated:</b>	<b>19</b>
<b>Follow-Up Inspections:</b>	<b>8</b>

### EH Activities

<b>FS Plan Reviews:</b>	<b>33</b>
<b>SP, TA, &amp; BA Plan Reviews</b>	<b>1</b>
<b>Zoning Plan Reviews:</b>	<b>9</b>
<b>Plan Review Hours (Any Program):</b>	<b>54</b>
<b>EH Complaints:</b>	<b>6</b>
<b>State Mandated Training:</b>	<b>28</b>
<b>State Mandated Training Hours:</b>	<b>168</b>

### Rabies Program

<b>No. Tests:</b>	<b>2</b>
<b>Positive:</b>	<b>0</b>
<b>Negative:</b>	<b>2</b>



## **CCHD Financial Overview**

**June 17, 2021**

**Brigilda Rea**

Through the end of May 2021 with our original budget of 5,172,752.20, we only had one revision, an additional Grant-in-Aid of \$97,962 as shown on line 2.

The total expenses for the period July 1, 2020 through May 31, 2021, \$3,979,994.71 is at 76% of our total Budget. This is below our target of 92% for 11 months of operation Per line 4.

The current YTD expenses compared to the same period last year is lower by \$3.75 million due to the building renovations and moving expenses for "Return to Battlecreek Project" Line 40.

The Budget status report on Line 51 shows the actual amount of Funds received is \$4.3 million is 82% of the total expected Revenue. This is below the target of 92% at this period.

Salaries & Fringes shown on Line 53 was reduced by \$520 Thousand to add to other expense items such as Building Rent (Line 57) \$44K, Utilities (Line 62) \$17K, Leased Equipment (Line 65) \$5K, Interagency Transfers (Line 67) \$54K and Capitol Improvement (Line 67) \$400K).

CLAYTON COUNTY HEALTH DISTRICT  
FINANCIAL OVERVIEW - FY 2021

1	Original Budget:		5,172,752.20	07/01/20
2	Budget Revision:	GIA/State EE Bonuses	97,962.00	03/16/21
3	Current Budget for FY2021	Refer to Spreadsheet (P.2)	5,270,714.20	05/31/21
	Percent of Budget Spent	Total Current Expenses	Target Total Percentage/Expenses	Months of Operation
4	<b>76%</b>	<b>3,979,994.71</b>	<b>92% \$4,831,488</b>	<b>11</b>
	Revenue & Expenses Comparison			
		Current Year to Date	Previous Year	Variance
	Revenue/Funds Sources	5/31/2021	5/31/2020	(Decrease)
5	County Participating	66,221.13	282,219.92	(215,998.79)
6	Outpatient Client Fees	170,439.84	237,380.78	(66,940.94)
8	Vital Record Fees	184,790.00	59,120.00	125,670.00
9	Environmental Health Fees	425,563.01	503,786.65	(78,223.64)
10	Administrative Claiming	308,023.37	-	308,023.37
11	Intra/InterAgency	130,014.27	37,183.22	92,831.05
12	Grant-In-Aid	3,122,465.91	3,810,694.44	(688,228.53)
13	Other Income	34,585.54	398.00	34,187.54
14	Other-Fund Balance		4,700,000.00	(4,700,000.00)
15	Prior Period Income		99,453.95	(99,453.95)
16	<b>TOTAL REVENUE</b>	<b>4,442,103.07</b>	<b>9,730,236.96</b>	<b>(5,288,133.89)</b>
	Expenditures			
17	Salaries & Fringes	1,738,081.51	1,965,931.98	(227,850.47)
18	Hourly Labor	69,165.00	42,923.57	26,241.43
19	Travel	7,251.38	25,537.16	(18,285.78)
20	Equipment	2,990.18	206,453.81	(203,463.63)
21	Building Rent	110,008.35	282,219.92	(172,211.57)
22	Contracted Services	310,014.42	1,046,292.66	(736,278.24)
23	Other Operating	8,035.80	3,046.91	4,988.89
24	Supplies & Materials	64,969.22	50,094.01	14,875.21
25	Communications	28,447.35	43,476.30	(15,028.95)
26	Utilities	47,483.50	68,214.99	(20,731.49)
27	Printing	1,434.00	1,224.05	209.95
28	Repairs & Maintenance	-	174,500.00	(174,500.00)
29	Leased Equipment	27,278.20	29,604.93	(2,326.73)
30	Pharmaceuticals	50,998.48	49,867.02	1,131.46
31	Intra/InterAgency transfers	536,186.00	54,460.98	481,725.02
32	Software	7,505.08		7,505.08
33	Laboratory Services	450.00	2,105.30	(1,655.30)
34	Direct Benefits to Clients		240.00	(240.00)
35	Capitol Improvements	479,596.36	2,992,788.20	(2,513,191.84)
36	Bankard/Telecheck Fees	2,061.27	3,360.10	(1,298.83)
37	Postage	5,568.75	6,193.26	(624.51)
38	Moving Expenses	42,061.76	198,988.77	(156,927.01)
39	Indirect Fees	440,408.10	487,618.14	(47,210.04)
40	<b>TOTAL EXPENSES</b>	<b>3,979,994.71</b>	<b>7,735,142.06</b>	<b>(3,755,147.35)</b>

CLAYTON COUNTY HEALTH DISTRICT						
Budget Status as of 3/31/21						
	A	B	C	D	E	F
41	Description	% of Total Budget	Budget Amount	YTD Actual Received/Spent	Budget Remaining	% of Budget Received/Spent
42	<i>Revenue/Funds Sources</i>					
43	County Participating	13.2%	698,000.00	66,221.13	631,778.87	9%
44	Outpatient Client Fees	8.4%	443,858.20	170,439.84	273,418.36	38%
45	Vital Record Fees	2.9%	154,000.00	184,790.00	(30,790.00)	120%
46	Environmental Health Fees	8.0%	420,000.00	425,563.01	(5,563.01)	101%
47	Administrative Claiming	2.1%	110,800.00	308,023.67	(197,223.67)	278%
48	Intra/InterAgency	3.8%	198,000.00	130,014.27	67,985.73	66%
49	Grant-In-Aid	61.6%	3,245,956.00	2,979,563.03	266,392.97	92%
50	Other Income	0.0%	100.00	34,585.54	(34,485.54)	34586%
51	<b>TOTAL REVENUE</b>	<b>100%</b>	<b>5,270,714.20</b>	<b>4,299,200.49</b>	<b>971,513.71</b>	<b>82%</b>
52	<i>Expenditures</i>					
53	Salaries & Fringes	42.5%	2,237,449.59	1,738,081.51	499,368.08	78%
54	Hourly Labor	1.6%	86,400.00	69,165.00	17,235.00	80%
55	Travel	0.9%	46,800.00	7,251.38	39,548.62	15%
56	Equipment	0.6%	32,831.00	2,990.18	29,840.82	9%
57	Building Rent	2.1%	110,008.35	110,008.35	-	100%
58	Contracted Services	6.9%	362,742.42	310,014.42	52,728.00	85%
59	Other Operating	0.8%	42,500.00	8,035.80	34,464.20	19%
60	Supplies & Materials	1.9%	97,563.91	64,969.22	32,594.69	67%
61	Communications	1.0%	53,000.00	28,447.35	24,552.65	54%
62	Utilities	1.2%	63,068.00	47,483.50	15,584.50	75%
63	Printing	0.1%	5,000.00	1,434.00	3,566.00	29%
64	Repairs & Maintenance	0.1%	7,150.00	-	7,150.00	0%
65	Leased Equipment	0.7%	35,218.00	27,278.20	7,939.80	77%
66	Pharmaceuticals	1.3%	68,000.00	50,998.48	17,001.52	75%
67	Intra/InterAgency transfers	9.8%	518,782.12	536,186.00	(17,403.88)	103%
68	Software	0.1%	6,500.00	7,505.08	(1,005.08)	115%
69	Laboratory Services	0.1%	5,000.00	450.00	4,550.00	9%
70	Direct Benefits to Clients	0.5%	26,365.00	-	26,365.00	0%
71	Capitol Improvements	16.7%	879,340.00	479,596.36	399,743.64	55%
72	Bankard/Telecheck Fees	0.1%	4,120.00	2,061.27	2,058.73	50%
73	Postage	0.2%	7,917.10	5,568.75	2,348.35	70%
74	Moving Expenses	2.1%	110,000.00	42,061.76	67,938.24	38%
75	Indirect Fees	8.8%	464,958.71	440,408.10	24,550.61	95%
76	<b>TOTAL EXPENSES</b>	<b>100%</b>	<b>5,270,714.20</b>	<b>3,979,994.71</b>	<b>1,290,719.49</b>	<b>76%</b>
77						
78	<b>EXCESS OF REVENUE OVER EXPENSES</b>			<b>319,205.78</b>		<b>6%</b>