



JOB ANNOUNCEMENT

County Nurse Manager

PS: County Nurse Manager – HCM032

Clayton County Health District 3-3

Clayton County, GA

Minimum Hire in Salary: \$65,000.00

Job Responsibilities

Under limited supervision manages the programs, staff, clinical services, and fiscal processes of a local public health department. Identifies community partners, providers and agencies and develops relationships to further public health efforts in the community.

Primary Duties & Responsibilities:

- Directs and supervises program plans for the client/population-based nursing services of a county health department.
- Coordinates health department programs and activities with District Health Office and State Office staff in accordance with programmatic and funding guidelines.
- Monitors and evaluates nursing and other clinical programs for the county.
- Performs assurance activities to ensure that services are adequate, appropriate, and accessible within the community.
- Provides supervision of public health staff in county health department setting.
- Manages county public health budgets.
- Organizes, coordinates, and implements community health services according to agency policies, programs, objectives, and resources available in the assigned area of responsibility.
- Creates and maintains a high-performance environment characterized by positive leadership and a strong team orientation.
- Encourages and facilitates cooperation, pride, trust, and group identity; fosters commitment and team spirit; works cooperatively with others to achieve goals.
- Works and communicates with the public, internal customers and/or external customers to provide information and quality services and/or products targeted to meet customer expectations.
- Serves as local public health contact for community agencies and partners.
- Pulls data and clinic information for Board of Health Reports.
- Displays a high level of effort and commitment to performing work; operates effectively within the organizational structure; Demonstrates trustworthiness and responsible behavior.

Minimum Qualifications

Master's degree in nursing, nursing administration, public health or directly related field from an accredited college or university AND Four years in an administrative or supervisory capacity AND current Georgia license as a Registered Professional Nurse OR Bachelor's degree in nursing from an accredited college or university AND Five years of experience as a Registered Nurse, Three years of which in an administrative or supervisory capacity AND current Georgia license as a Registered Professional Nurse OR Eight years of experience as a Registered Nurse, Two years of which in an environment related to the area of assignment, Six years of which as a supervisor AND current Georgia license as a Registered Professional Nurse.

Preferred Qualifications:

Previous experience in Public Health.

Deadline for Applications: UNTIL FILLED

Employment Information

Current State employees are subject to State Personnel Board rules regarding salary.

DPH accepts educational credentials recognized by the Council for Higher Education Accreditation (CHEA) and/or the US Department of Education (DOE). Clayton County Health District will contact educational institutions to verify degree, diploma, licensure, etc.

As an employee of Clayton County Health District, in the event of an identified emergency you may be required, as a term and condition of employment, to assist in meeting the emergency responsibilities of the department.

Benefits for Full Time Eligible Employees

- 13 Paid Holidays
- Generous Leave Package
- Employees Retirement System
- Health Insurance
- Dental Insurance
- Vision Insurance
- Health Care Spending Account
- Dependent Care Spending Account
- Life Insurance
- AD&D Insurance
- Disability Insurance
- Legal Insurance
- Long-Term Care Insurance
- Specified Illness
- Deferred Compensation (401K & 457 Plans)
- Southern Federal Credit Union

For more information on the State of Georgia Benefits visit - <http://team.georgia.gov/>

Additional Perks

- A supportive and rewarding work environment
- Physical Activity Breaks
- Worksite Wellness Program
- Employee Assistance Program

To learn more about Clayton County Health District visit - <https://www.claytoncountypublichealth.org/>

SEND COMPLETED STATE OF GEORGIA APPLICATIONS OR RESUMES TO:

ATTN: HUMAN RESOURCES
CLAYTON COUNTY BOARD OF HEALTH
1117 BATTLECREEK RD.
JONESBORO, Georgia 30236

Fax (770) 603-4873

EQUAL OPPORTUNITY EMPLOYER

Only those selected for an interview will receive notice.

Applicants chosen for employment will be subject to the following:

***Criminal Background Check/Fingerprinting*Pre-employment Drug Screening**

***Reference Check**