



Kathleen Toomey MD, MPH, Commissioner | Brian Kemp, Governor  
Beverly Townsend, M.D., M.B.A., F.A.A.F.P Interim District Health Director  
Clayton County Health District  
1117 Battlecreek Road Jonesboro, GA 30236  
www.claytoncountypublichealth.org

**Clayton County  
Board of Health Meeting  
October 20, 2022 @ 10:00 am  
(Zoom call meeting)**

**Agenda**

<b>Call to Order</b>	Chairman Jeffrey Turner
<b>Agenda Approval</b> (page 1)	Chairman Jeffrey Turner
<b>Approval of Minutes</b> <i>June 23, 2022, Meeting</i>	Chairman Jeffrey Turner
<b>Old Business</b> <i>Building Updates</i>	Dennis Jones Facility Manager
<b>Reports</b> <i>Clinical Report (Pages 2-3)</i>	Carla Heath Director of Business Operations
<i>Environmental Health Report (Pages 4-6)</i>	Sheree Bass District EH Director
<i>Financial Report &amp; Budget Revision (pages 7-11)</i>	Brigilda Rea Financial Services Manager

**Board Member Updates/Comments**

**Adjournment**

Chairman Jeffrey Turner

***Upcoming Scheduled Board Meetings:***

December 15, 2022  
February 16, 2023  
April 20, 2023  
June 15, 2023  
August 17, 2023  
October 19, 2023  
December 21, 2023

**All meetings are scheduled for 10:00 a.m.**



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**Clayton County Health District Nursing Report: October 20, 2022**  
**Nursing Report: June -September 2022**

**Community Awareness Activities: -**

**2<sup>nd</sup> Annual National Night Out – Jonesboro PD**  
**Back to School Block Party – Hand Heart & Soul Project**  
**Men’s Health Fair- Flint River Community Center**  
**Homeless Education Resource Fair – CCPS**  
**Clayton State Pride Bash**  
**Boat People Vietnamese Community Event – City of Morrow**  
**Vaccinate Clayton – J. Charley Griswell Community Center**  
**Mobile Diaper Drive – Headquarters Library Branch**

**Community Collaborations:**

- **Vietnamese Community Health Promotions**
- **Ser Familia Domestic Violence Referrals) Health Promotions**
- **Clayton State Free HIV Testing**

**Activities:**

- **COVID Vaccination Initiative (Monday – Thursday weekly)**
- **Monkey Pox Vaccination Initiative (Monday, Wednesday, Friday weekly)**
- **Monkey Pox Testing Initiative (Monday, Tuesday weekly)**

**Vacant Clinical Positions :**

**9 Clinical Vacancies (Clinical & Nursing Director, Nurse Practitioner, County Nurse Manager, Immunization Coordinator, TB Coordinator, PH Nurse & 3 LPNs)**

- Inform.
- Prevent.
- Protect.

CLAYTON COUNTY HEALTH District  
CLINICAL REPORT  
October 20, 2022

Reporting Period  
Prior June - Sept. 2020  
Prior June - Sept. 2021  
Current June - Sept. 2022



Clayton County Health District  
Beverly A. Townsend, M.D., MBA, FAFP  
Interim District Health Director  
1117 Battlecreek Road, Jonesboro, GA 30236  
Phone: (678) 610-7199  
www.claytoncountypublichealth.org

**STAFFING**

**Total Employees**

**WIC PARTICIPATION TOTALS for 2020, 2021, 2022 June - Sept**



**CUSTOMER SERVICE REPS (CSR)** 8  
(5 CSR's and 1 Adm. Operations Coordinator)  
Call center Staff 2



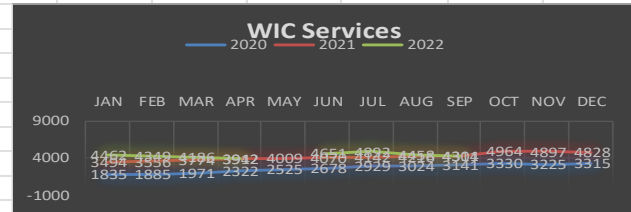
**NURSES** 6.5  
(3 RNs and 3 LPNs, 1 parttime LPN)  
(1 Part-time Women's Health Physician)



**Dentist** 1

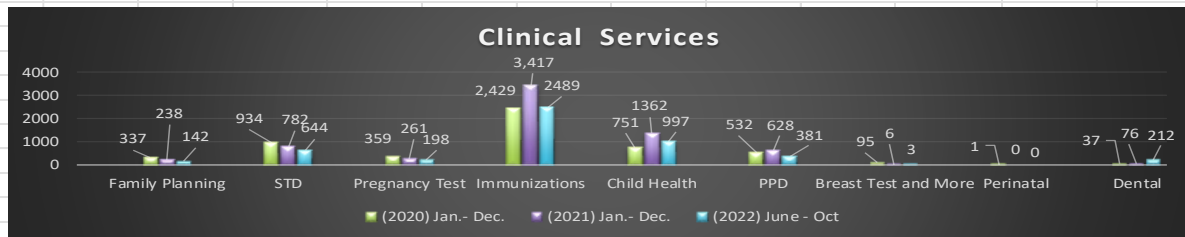


**Communicable Disease Staff** 3  
**Medical Assistants** 1



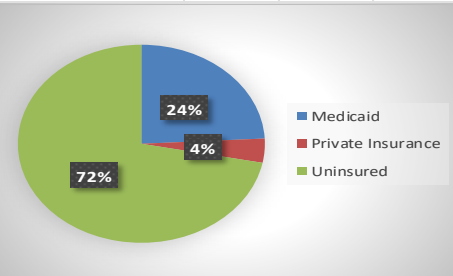
**SERVICES PROVIDED PER PROGRAM**

June - Sept. of 2020, 2021, 2022



**INSURANCE STATUS**

June - Sept. 2022



**WIC**

The state has extended process waivers until Mid January 2023. Cash value voucher for fruits and vegetables has been increased and extended through September 2023. The benefits increased to \$25 per month for children, \$44 per month for prenatal and postpartum women, \$49 for some, mostly and exclusively breastfeeding women, and \$73.50 for women who are exclusively breastfeeding multiples.

**Positions filled:**

- Full-Time Nutritionist - Hired Shanae Clark 10/1/2022
- Part-Time Nutritionist - Hired Ashely Majer 10/1/2022
- Nutrition Service Director - Hired Tyllir Holmes 8/1/2022
- Call Center Customer Service Representative - Raquel Lopez Rivera Hired 9/16/2022
- Breastfeeding Peer Counselor - Hired Brenda Chavez 8/16/2022
- Breastfeeding Peer Counselor - Hired Reona Porter 9/16/2022

**Vacancies:**

Recruiting for 1 call center position

**MCH Programs**

- Children's 1<sup>st</sup> (Birth -5) – 102 actively enrolled clients
- BCW (Birth – 3) – 247 enrolled children; Visiting Pediatric offices to provide program literature.
- CMS – 83 children and youth enrolled
- EHDI - Conducting consistent follow-up to make sure Clayton County infants have a hearing screen prior to 1 month of age. Georgia Mobile Audiology contract should be in place by July 1.
- Filled Service Coordinator Supervisor Position,
- Total of 375 referrals received, April 2022 - May 2022.
- Community Outreach Participation: June 2022 – September 2022:**
- Parental Handouts here at CCHD in the parking lot, milestones booklets, diapers and wipes given out 7/07/22 and 8/17/22
- ASQ screening Event here at CCHD – 9/29/22 / Calvary Refuge Shelter 09/22 – to enroll client
- Marcus Institute Visit to inform of our C-1<sup>st</sup> referral process –9/14/22
- Eagles Landing Pediatrician office visit –9/14/22 / Forest Park CCHD – handout kits for Pregnancy Medicaid clients 09/22
- Helping Mamas visits continue due to our families' needing diapers, wipes, clothing, strollers, car seats, etc. This outreach is a Clayton Community plus!



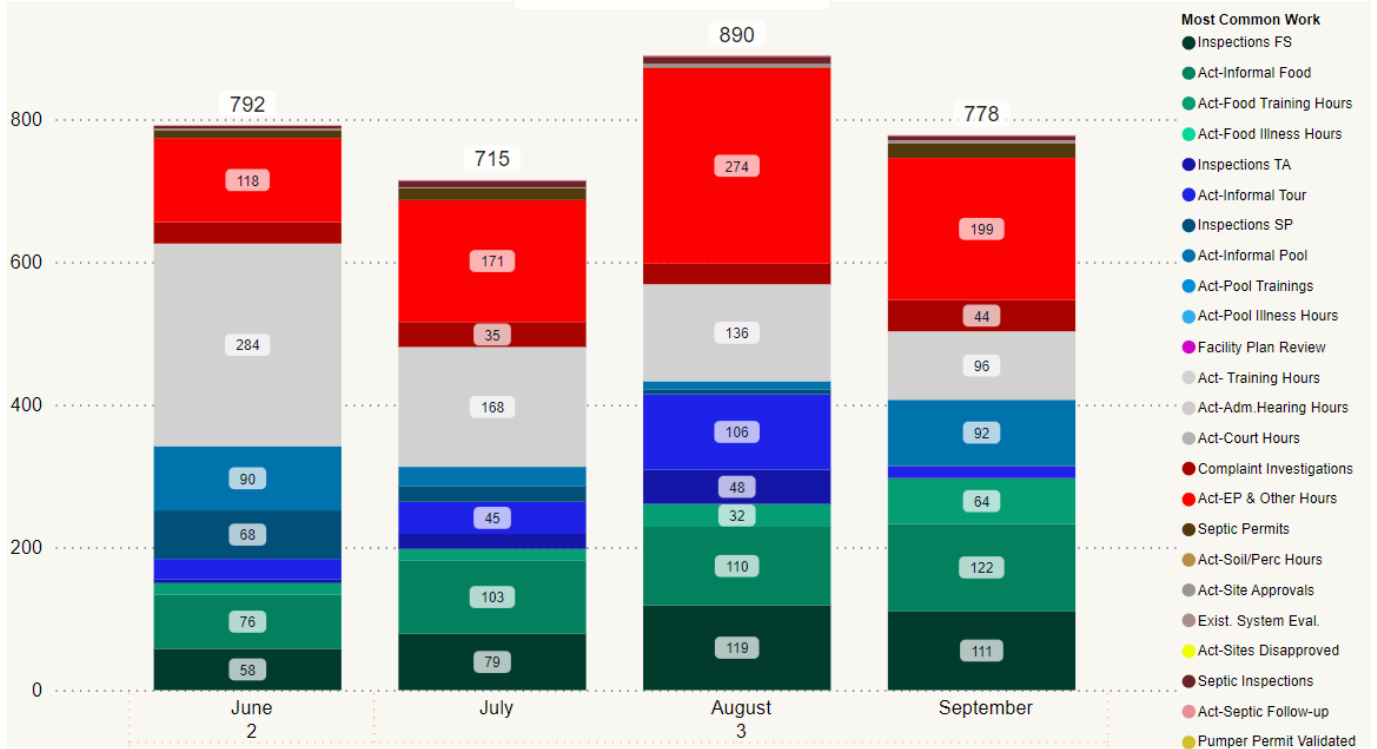
## **Clayton County Board of Health** **Environmental Health Overview**

October 20, 2022

Reporting Period: August 2022 – September 2022

- **Environmental Health Activity Report**
  
- **Hartsfield-Jackson Atlanta International Airport**
  - Training (PowerPoint)
  
- **Food Services**
  - HB 1443 Mobile Food Service Establishments (attached)
    - Purpose: Operate in county of origin or other counties without an additional permit
    - Amendments to the 511-6-1
  
- **Staff**
  - Trainings:
    - Certified Pool Operator Training (Paige Harper and Zakaria Robow, completed)
    - Georgia Onsite Wastewater Association Onsite Training (Sheree Bass, Shakendra Strafford, and Kortnee Smith, completed)
  - Position Filled: Customer Service Representative (Front Office)
  
- **Upcoming**
  - Body Art Rules (State; comments being reviewed and assessed)

### ACTIVITY SUMMARY

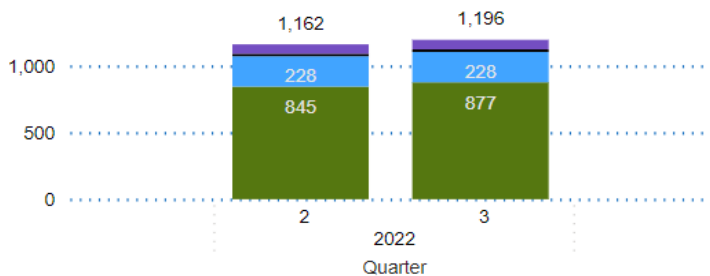


Year	Inspections FS	Act-Informal Food	Inspections TA	Act-Informal Tour	Inspections SP	Act-Informal Pool	Facility Complaint Investigations
<b>2022</b>	<b>367</b>	<b>411</b>	<b>75</b>	<b>196</b>	<b>97</b>	<b>221</b>	<b>138</b>
June	58	76	5	29	68	90	30
July	79	103	21	45	22	27	35
August	119	110	48	106	6	12	29
September	111	122	1	16	1	92	44
<b>Total</b>	<b>367</b>	<b>411</b>	<b>75</b>	<b>196</b>	<b>97</b>	<b>221</b>	<b>138</b>

### FACILITY COUNT

Active Permits in Range by Year, Quarter and Type

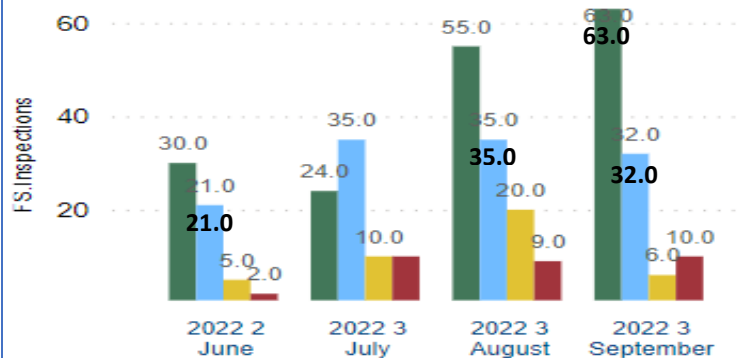
Type ● FS ● SP ● BA ● TA



### FOOD SERVICE

Inspection Grade / Score Distribution

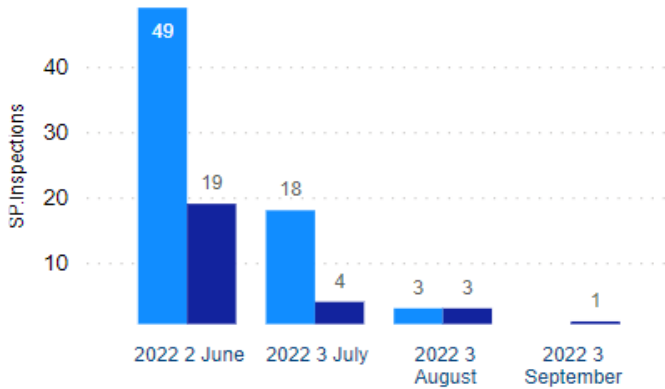
Grade ● A ● B ● C ● U



### SWIMMING POOL

#### Inspection Results

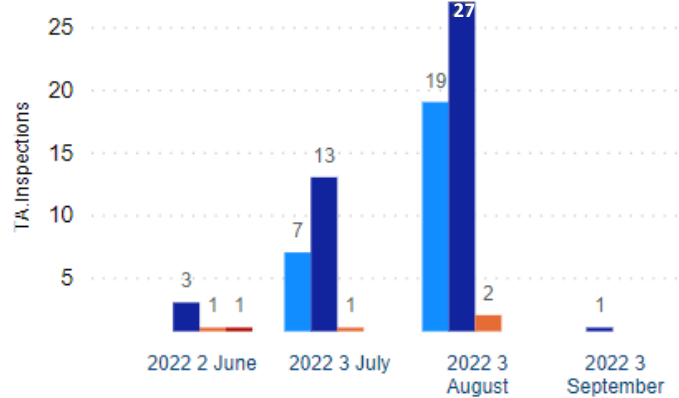
Results ● Satisfactory ● Unsatisfactory



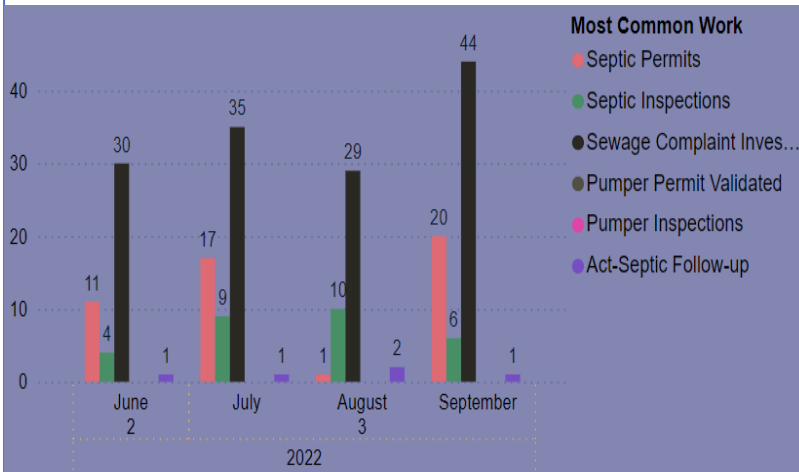
### TOURIST ACCOMMODATION

#### Inspection Grade / Score Distribution

Grade ● A ● B ● C ● U

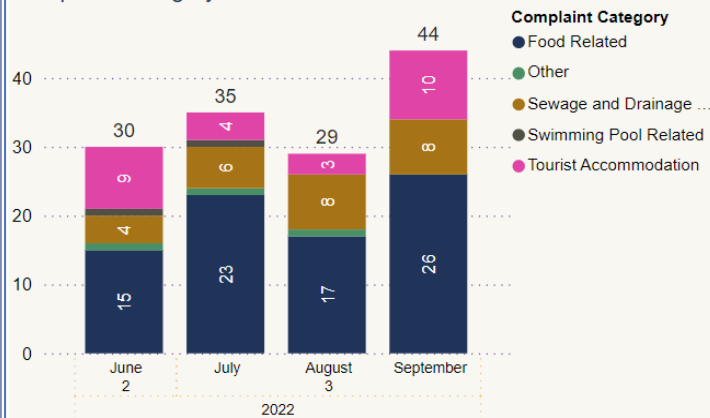


### ONSITE SEWAGE MANAGEMENT



### COMPLAINTS

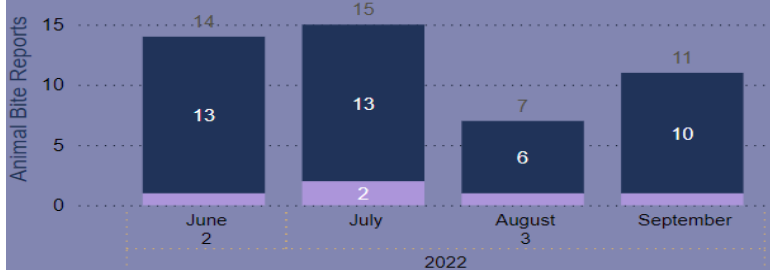
#### Complaint Investigations by Year, Quarter, Month Name and Complaint Category



### RABIES REPORTS

#### Animal Bite Reports by Year, Quarter, Month Name and Results

Results ● NEGATIVE ● No Test





**CLAYTON COUNTY HEALTH DISTRICT**

**Financial Overview**

**Fiscal Year 2023**

**July 1, 2022 - September 30, 2022**

**Budget Revision**

**Rows 2 &3**

The GIA funds allocation received on July 19, 2021, included \$1,190, 853.00 to cover the \$5K COLA and Retirement increases for the current fiscal year. This revision brought up the total Budget to \$6,416,157.

**Current Year FY23 Budget: Row 4**

We had spent \$1,152,992 from July through September 30, which is 18% of the total budget. Our target for expenditures is 25% for the 3 months of operations. The shortage of 7% is due to unspent moving expenses and building improvements. There are also 10 vacant positions to fill: 1 Nurse Practitioner, 2 RNs, 2 LPNs, 2 Customer Svc Reps, 1 EH Specialist 4, and 2 Billing staff.

**Rows 48-70**

The percentages of each line item to the total budget, expenditures, and the remaining fund details are shown on these rows.

**Comparative Budget FY22 vs FY23**

**Row 14**

The Salaries & Fringes last quarter compared to last year went up significantly by \$213,694 because of the Cola and Fringe benefits adjustments. One Nurse position was also filled this year.

**Row 27**

The variance of \$58,127 in Interagency transfers is higher due to the funds transferred to other programs for the employees' Cola salaries and Fringes.

**Row 35**

The Indirect Cost went up from 12.67% last year to 14.52%.



CLAYTON COUNTY HEALTH DISTRICT				
FINANCIAL OVERVIEW - FY 2023				
	A	B	C	D
1	Original Budget:		5,225,304.00	07/01/22
2	Budget Revision:	GRANT IN AID-ADDITIONAL	1,190,853.00	07/19/22
3	Current Budget:		6,416,157.00	09/30/22
	Percent of Budget Spent	Total Current Expenses	Target Total Percentage/Expenses	Month(s) of Operation
4	<b>18%</b>	<b>1,152,991.66</b>	<b>25% \$1,604,039.25</b>	<b>3</b>
Revenue & Expenses Comparison				
		Current Year to Date	Previous Year	Variance
	Revenue/Funds Sources	9/30/2022	9/30/2021	(Decrease)
5	County Participating	290,833.31	-	290,833.31
6	Outpatient Client Fees	121,167.51	97,402.73	23,764.78
7	Vital Record Fees	34,515.00	69,641.00	(35,126.00)
8	Environmental Health Fees	45,982.00	56,376.00	(10,394.00)
9	Administrative Claiming	19,739.95	102,545.68	(82,805.73)
10	Intra/InterAgency	19,181.03	13,062.26	6,118.77
11	Grant-In-Aid	713,357.86	458,413.53	254,944.33
12	Other Income	49.00	50.88	(1.88)
13	<b>TOTAL REVENUE</b>	<b>1,244,825.66</b>	<b>797,492.08</b>	<b>447,333.58</b>
	Expenditures			
14	Salaries & Fringes	651,212.08	437,518.19	213,693.89
15	Hourly Labor	3,896.50	19,047.50	(15,151.00)
16	Travel	2,595.10	1,671.80	923.30
17	Equipment	2,616.98	2,684.54	(67.56)
18	Contracted Services	37,331.27	41,349.29	(4,018.02)
19	Other Operating	1,726.69	3,382.43	(1,655.74)
20	Supplies & Materials	11,034.14	6,559.12	4,475.02
21	Communications	8,907.07	10,313.18	(1,406.11)
22	Utilities	11,789.59	13,922.65	(2,133.06)
23	Printing	1,212.00		1,212.00
24	Repairs & Maintenance			-
25	Leased Equipment	6,756.11	6,781.08	(24.97)
26	Pharmaceuticals	22,741.86	34,957.29	(12,215.43)
27	Intra/InterAgency transfers	211,146.49	153,019.96	58,126.53
28	Software			-
29	Laboratory Services		118.00	
30	Direct Benefits to Clients	436.09	240.00	196.09
31	Capitol Improvements	29,525.42		29,525.42
32	Bankard/Telecheck Fees	1,517.01	705.65	811.36
33	Postage	687.89		687.89
34	Moving Expenses	2,245.00		2,245.00
35	Indirect Fees	145,614.37	73,561.45	72,052.92
36	<b>TOTAL EXPENSES</b>	<b>1,152,991.66</b>	<b>805,832.13</b>	<b>347,277.53</b>





CLAYTON COUNTY HEALTH DISTRICT						
Budget Status as of 9/30/22						
	A	B	C	D	E	F
37	Description	% of Total Budget	Budget Amount	YTD Actual Received/Spent	Budget Remaining	% of Budget Received/Spent
38	<i>Revenue/Funds Sources</i>					
39	County Participating	10.9%	698,000.00	290,833.31	407,166.69	42%
40	Outpatient Client Fees	4.9%	317,310.00	121,167.51	196,142.49	38%
41	Vital Record Fees	3.1%	200,000.00	34,515.00	165,485.00	17%
42	Environmental Health Fees	8.1%	520,000.00	45,982.00	474,018.00	9%
43	Administrative Claiming	4.4%	282,000.00	19,739.95	262,260.05	7%
44	Intra/InterAgency	0.9%	60,000.00	19,181.03	40,818.97	32%
45	Grant-In-Aid	67.6%	4,338,847.00	713,357.86	3,625,489.14	16%
46	<b>TOTAL REVENUE</b>	<b>100%</b>	<b>6,416,157.00</b>	<b>1,244,776.66</b>	<b>5,171,380.34</b>	<b>19%</b>
47	<i>Expenditures</i>					
48	Salaries & Fringes	55.1%	3,535,986.39	651,212.08	2,884,774.31	18%
49	Hourly Labor	0.7%	47,450.00	3,896.50	43,553.50	8%
50	Travel	1.0%	66,800.00	2,595.10	64,204.90	4%
51	Equipment	0.7%	44,500.00	2,616.98	41,883.02	6%
52	Contracted Services	3.3%	210,900.00	37,331.27	173,568.73	18%
53	Other Operating	0.4%	27,295.00	1,726.69	25,568.31	6%
54	Supplies & Materials	1.2%	75,000.00	11,034.14	63,965.86	15%
55	Communications	0.8%	50,000.00	8,907.07	41,092.93	18%
56	Utilities	1.0%	65,000.00	11,789.59	53,210.41	18%
57	Printing	0.1%	5,000.00	1,212.00	3,788.00	24%
58	Repairs & Maintenance	0.1%	7,150.00	-	7,150.00	0%
59	Leased Equipment	0.5%	30,000.00	6,756.11	23,243.89	23%
60	Pharmaceuticals	1.6%	105,000.00	22,741.86	82,258.14	22%
61	Intra/InterAgency transfers	15.3%	978,950.31	211,146.49	767,803.82	22%
62	Software	0.1%	6,500.00	-	6,500.00	0%
63	Laboratory Services	0.1%	7,500.00	-	7,500.00	0%
64	Direct Benefits to Clients	0.6%	40,000.00	436.09	39,563.91	1%
65	Capitol Improvements	3.2%	205,000.00	29,525.42	175,474.58	14%
66	Bankard/Telecheck Fees	0.2%	10,120.00	1,517.01	8,602.99	15%
67	Postage	0.1%	6,500.00	687.89	5,812.11	11%
68	Moving Expenses	1.2%	78,000.00	2,245.00	75,755.00	3%
69	Indirect Fees	12.7%	813,505.30	145,614.37	667,890.93	18%
70	<b>TOTAL EXPENSES</b>	<b>100%</b>	<b>6,416,157.00</b>	<b>1,152,991.66</b>	<b>5,263,165.34</b>	<b>18%</b>



CLAYTON COUNTY HEALTH DISTRICT									
COVID - 19 FUNDING STATUS REPORT									
9/30/22									
A	B	C	D	E	F	G	H	I	
1	Program #	Program Name	Purpose	Period	Budget	Expenses		Remaining	NOTES
2						Amount	%	Budget	
3	671	Public Health Emergency Response to Covid-19 Pandemic - Direct Costs	To support local health districts emergency response activities associated with Covid-19, such as implementing quarantine, isolation, specimen collection, contact tracing, vaccine administration, educational & awareness materials	7/01/22-6/30/23	27,781.00	12,773.44	46%	15,007.56	Funds on this Program can be utilized for Monkeypox : testing and other wraparound services
4	686	Public Health Emergency Response Covid-19 Pandemic - Salaries	Direct Salaries and Fringe Benefits, Hourly Labor for Program 671	7/01/22-6/30/23	90,911.00	49,459.75	54%	41,451.25	Call Center, Contact Tracing salaries. Received additional funds \$90,911 on 10/13/22.
7									
8	715	Covid-19 Vaccination Administration Support	To support vaccination efforts across 3 vaccination phases.	7/01/22-6/30/23	223,296.00	15,207.36	7%	208,088.64	Funds can be utilized for Monkeypox response efforts and vaccinations.
9									
10		TOTAL			341,988.00	77,440.55	23%	264,547.45	



Georgia Department of Public Health  
 CLAYTON COUNTY HEALTH DISTRICT  
 BUDGET EXPENSE AND RESOURCE REVISION

NUMBER DESCRIPTION	
DIVISION: 020	PUBLIC HEALTH
LOCAL AGENCY: 031	CLAYTON COUNTY
PROGRAM: 001	PUBLIC HEALTH

FISCAL CCYY:	2023
BUDGET CONDITION CODE:	
ORIGINAL BUDGET REVISION	#01

PROPOSED RESOURCES		PROPOSED EXPENSES	
FUND SOURCE DESCRIPTION	INCREASE/(DECREASE) FY 2023 BUDGET	SCOA DESCRIPTION	INCREASE/(DECREASE) FY 2023 BUDGET
6001	County Participating	42 511.001	<b>Salaries</b> 157,591
6004	County Non-Participating	43 513.001	<b>Hourly Labor</b> 8,650
6006	Municipal Funds	44 514.001	<b>FICA</b> 12,717
6008	Out-Patient Medicare Fees	45 515.001	<b>Retirement</b> 172,092
6009	Out-Patient Medicaid Fees	46 516.001	<b>Health Insurance</b> 46,417
6010	Out-Patient Client Fees		
6016	Private Insurance		
6022	EPSDT Fees (Health Check)	47 641.001	<b>EQUIPMENT</b>
6024	Prior Year Program Income	48 643.001	Motor Vehicle Equipment Purchase -
6026	Family Planning Fees	49 644.001	Equipment Purchases (\$5,000.00 or greater)
6028	Medicaid-Pharmacy	50 645.001	Lease Purchase of Equipment
6029	Nurse Practitioner Fees	51 646.001	Rental of Equipment
6031	Environmental Fees		Equipment on Inventory but not capitalized (\$1,000.00 to \$4,999.99)
6033	Medicaid Case Management	52 661.001	Computer Equipment
6034	Medicaid-DSPS		
6035	Medicaid-Pregnancy Related Services		
6036	Medicaid Perinatal Case Management	53 612.001	<b>OTHER OPERATING</b>
6037	Medicaid-CMS	54 614.001	Motor Vehicle Expense
6038	Medicaid-Family Support Services	55 614.018	<b>Supplies and Materials</b> 3,000
6040	Intra Agency Transactions	56 615.001	<b>Pharmaceuticals</b> 37,000
6040	Inter Agency Transactions	57 617.001	Repairs and Maintenance
6041	Vital Records Fees	58 618.001	<b>Utilities</b> 10,000
6043	ICTF Funds	59 619.001	Publications and Printing
6045	Rabies Fees	60 620.001	Rents Other Than Real Estate-PO Box
6049	Administrative Claiming Income	61 622.001	Insurance and Bonding
6050	Prior Year Administrative Claiming Income	62 627.001	<b>Direct Benefits To Clients</b> (20,000)
6051	Qualifying Local Funds	63 627.001	<b>Other Operating Expenses</b> (2,118)
6051	Qualifying Local Funds-Interest Earned	64 627.001	<b>Capitol Improvements</b> 65,000
6051	Qualifying Local Funds-Wellness Fund	65 633.001	<b>Moving Expenses</b> 3,000
6052	Non-Qualifying Local Funds	66 640.001	Software
6053	Qualifying Donations	67 651.001	Travel
6054	Non-Qualifying Donations	68 653.001	Per Diem and Fees
6057	Medicaid Client Co-Pay	69 673.001	<b>Contracts</b> 49,900
6058	County Non-Participating Capital Improvement		<b>Telecommunications</b> 8,000
6059	Qualifying Contracts		<b>Postage</b>
6060	Non-Qualifying Contracts	69	<b>INTRA/INTER AGENCY TRANSACTIONS</b>
7014	Other Federal Funds		653.040 Inter Agency transactions 488,615
8001	Inter Agency-WIC		
8001	<b>Grant-In-Aid</b> 1,190,853	70	<b>INDIRECT COSTS</b>
8002	DHR Contracts		761.001 Indirect Costs 150,988
8003	State-Other		
<b>TOTAL ADDITIONAL RESOURCES</b>	<b>1,190,853</b>	<b>TOTAL PROPOSED EXPENSES</b>	<b>\$1,190,853</b>
<b>TOTAL RESOURCES</b>	<b>\$1,190,853</b>	<b>TOTAL EXPENSES</b>	<b>\$1,190,853</b>

I certify that the information shown on both sides of this document is an accurate representation of the anticipated resources and expenditures of the above County Board for the period indicated. I further certify that any funds included herein shall be expended in accordance with applicable state, federal, and local laws and regulations.

SIGNED: \_\_\_\_\_  
 Jeffrey Turner, Chairman, Clayton County Board of Health

DATE

APPROVED: \_\_\_\_\_  
 Dr. Beverley Townsend, Interim District Health Director, Clayton County Health District

DATE

Approved  
 Conditional Approval  
 Disapproved

DEPARTMENT OF PUBLIC HEALTH

DATE